

UPCRA
POLICY/PROCEDURE

COMMITTEE/CHAIR: Education Committee Chairperson

SUBJECT: Role and Responsibilities

PURPOSE: To provide direction to the UPCRA education chair as to their role and responsibilities and to aid in the transition of the next chairperson.

LENGTH OF TERM: Two (2) years or until qualified successor is elected, at the close of the annual UPCRA spring meeting. The education chair shall serve no more than 3 consecutive 2 year terms. (Section 5.10 of Bylaws)

POLICY: The UPCRA Education Chairperson shall be appointed by the Nominating Committee.

PROCEDURE: A) Oversight of the Education Committee by the chairperson will include, but may not be limited to the following duties:

1. Promote education within the association
2. Organize and conduct a minimum of two conferences per year: a spring and fall conference, as well as other educational conferences/teleconferences as needed.

B) The Education Chairperson and/or the Executive Committee shall choose/appoint UPCRA members to form the Education Committee, to include both cardiac and pulmonary representation.