

UPCRA
POLICY/PROCEDURE

BOARD OF DIRECTOR POSITION(S): North Dakota Representative and South Dakota Representative

SUBJECT: Role and Responsibilities

PURPOSE: To provide direction to the ND/SD Representatives as to their role and responsibilities and to aid in the transition of the next representatives.

LENGTH OF TERM: Two (2) years (odd years) or until his/her successor is elected and qualified, beginning at the adjournment of the UPCRA annual meeting in the spring.

POLICY: The ND and SD Reps shall be selected by the nominating committee and voted upon by the UPCRA membership prior to the annual spring meeting.

PROCEDURE: The duties of the ND and SD Representatives shall include but not be limited to:

1. Serve as a liaison between the members of their respective states and the UPCRA Board of Directors to ensure each state's needs/concerns are included and addressed.
2. The ND and SD Representatives are to attend all board of director meetings, both on site meetings and/or teleconferences. If unable to attend, the representative shall submit a report prior to the meeting stating any needs/concerns, and/or arrange for a proxy for that meeting.
3. Shall serve on at least 1 UPCRA committee.